

# BROOMFIELD AND KINGSWOOD PARISH COUNCIL

[www.broomfieldandkingswood.org.uk](http://www.broomfieldandkingswood.org.uk)

## ANNUAL PARISH MEETING

To all Councillors and Residents:

Dear Sir or Madam,

I hereby give you notice that the Annual Parish Meeting will be held at **Kingswood Primary School on Monday 16<sup>th</sup> May 2011 at 7.0pm**, followed by the first full Meeting of the newly elected Parish Council.

Dated this 9<sup>th</sup> day of May 2011: *Susan M Wotton* Parish Clerk

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## AGENDA

1. **APOLOGIES FOR ABSENCE**
2. **MINUTES OF THE ANNUAL PARISH MEETING HELD ON 10<sup>TH</sup> MAY 2010 & MATTERS ARISING**
3. **CHAIRMAN'S ANNUAL REPORT (2010/11) – Cllr Tom Hoy**
4. **ELECTION OF CHAIRMAN AND VICE CHAIRMAN (2011/12)**
  - 4.1 Chairman's Allowance
5. **AGREEMENT TO RECEIVE OFFICIAL DOCUMENTATION & RECEIPTED ACKNOWLEDGEMENT BY E-MAIL**
6. **KENT COUNTY COUNCIL REPORT (2010/11) - CLLR JENNY WHITTLE, MAIDSTONE RURAL EAST**
7. **MAIDSTONE BOROUGH COUNCIL REPORT (2010/11) - CLLR PETER PARVIN, LEEDS WARD**
8. **RESPONSIBLE FINANCE OFFICER'S REPORT (2010/11) – Mrs Gail Gosden**
9. **ELECTION OF COMMITTEE MEMBERS**
  - 9.1 Finance & General Purposes
  - 9.2 Planning
  - 9.3 Recreation & Sportsfield
  - 9.4 Delegation of Powers to Committees
10. **ELECTION OF REPRESENTATIVES TO OTHER BODIES**
  - 10.1 Joint Parishes Group
  - 10.2 Kent Association of Local Councils
  - 10.3 Network of Rural Business Forums (NRBF)
  - 10.4 Rural Neighbourhood Forum
  - 10.5 Police Forum / Neighbourhood Watch
  - 10.6 Twinning Group
  - 10.7 Village Hall Committee
11. **REPORTS – EXTERNAL ORGANISATIONS (2010/11)**
  - 11.1 Leeds Castle – Mrs Victoria Wallace, Chief Executive Officer
  - 11.2 Kingswood Primary School – Ms Emma Hickling, Headteacher
  - 11.3 Neighbourhood Policing - PCSO Richard Kirby
  - 11.4 Parish Footpaths Officer – Mr N King
  - 11.5 Parish Tree Warden – Mrs Marguerite Wood
  - 11.6 Parish Website - Mr Clive Stanley

**12. REPORTS - PARISH CLUBS AND ORGANISATIONS**

Art Club	Art Group (Roberta Gallery)
Badminton	Book Club
CANS Youth Club	Coffee Morning
Dog Training	Drop In
French Club	Friends of Leeds & Broomfield Churches
Karate	Kingswood Church
Kingswood Pre-School	Neighbourhood Watch
Photography Group	Scout Group
Short Mat Bowls	St Margaret's Church
Sutton Valence Gardeners Ass'n	Toddler Group
Twinning Group	Village Hall
Whist	WI
Yoga	

**13. ANY OTHER INFORMATION**

**14. DATE OF NEXT ANNUAL PARISH MEETING**

The next Annual Parish Meeting will be held on Monday 14<sup>th</sup> May 2012.

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