

# BROOMFIELD AND KINGSWOOD PARISH COUNCIL

Visit the Parish website at: [www.broomfieldandkingswood.org.uk](http://www.broomfieldandkingswood.org.uk)

## NOTICE OF MEETING OF THE PARISH COUNCIL

**To: ALL COUNCILLORS**

Dear Sir,

You are hereby summonsed to attend a Meeting of the Broomfield and Kingswood Parish Council to be held at Kingswood and Broomfield Village Hall, Gravelly Bottom Road, Kingswood on Monday 3<sup>rd</sup> October 2011, commencing 7.30pm. *(Please note that any Planning Applications will be available for viewing from 7.15pm)*

Dated this 24<sup>th</sup> day of September 2011. Signed: Susan M Wotton Parish Clerk

**PUBLIC FORUM** - The Chairman will invite members of the public to speak prior to the start of the Meeting, relating to the Agenda or local issues, to a maximum of fifteen minutes and one minute per speaker. You are requested to state your name and address prior to speaking.

## AGENDA

### APOLOGIES FOR ABSENCE

1. **COUNCILLORS DECLARATIONS** (Regarding Agenda Items)
  - 1.1 Lobbying
  - 1.2 Personal Interest
  - 1.3 Prejudicial Interest (Councillor to leave meeting table whilst such item is under discussion)
2. **ELECTION OF CHAIRMAN** - Clerk
3. **MINUTES OF THE PARISH COUNCIL MEETING HELD 5<sup>TH</sup> SEPTEMBER 2011**
4. **ACTIONS & OUTCOMES** - A/Clerk
5. **CO-OPTION TO PARISH COUNCIL** - Clerk
6. **KENT COUNTY COUNCIL** - County Councillor, Jenny Whittle, Maidstone Rural East
7. **MAIDSTONE BOROUGH COUNCIL** - Ward Councillor, Peter Parvin
8. **POLICING / NEIGHBOURHOOD WATCH** - PCSO Kirby
  - 8.1 Crime figures and Police report
  - 8.2 Neighbourhood Watch
9. **PUBLIC RIGHTS OF WAY** – input by Parish Footpaths Officer, Norman King
10. **FINANCES** - RFO
  - 10.1 Responsible Finance Officer's report
  - 10.2 Concurrent Functions
11. **RETIREMENT GRATUITIES** – Cllr Evans
12. **REVIEW CLERKS' ROLES, HOURS AND STAFF APPRAISALS** – Cllrs Davies & Evans
13. **PLANNING**
  - 13.1 Applications

**MA/11/1480 – Orchard Farm Nursery, Chartway Street** – Variation of condition 01 of planning permission MA/09/1697 (retrospective application for the change of use of land to residential for the stationing of one no. mobile home) to allow the use to be carried on only by Mr & Mrs Ray Pearce and their independent children

13.2 Decisions (MBC)

**14. REPORTS**

14.1 Meeting with KHS representatives, 13<sup>th</sup> September - Clerk

14.2 JPG / CS meeting, 15<sup>th</sup> September – A/Clerk

14.3 Meeting with Richard Eastham, Fera Urbanism, 16<sup>th</sup> September – Clerk & A/Clerk

14.4 Village Hall Committee Meeting, 19<sup>th</sup> September – Cllr Coleman

**15. RISK ASSESSMENT - A/Clerk**

**16. AFFORDABLE HOUSING – Cllr Coleman**

**17. PARISH FORUM UPDATE - Cllr Beaney**

**18. SUPER-FAST BROADBAND - Clerk**

**19. RECREATION AND SPORTS FIELD - A/Clerk**

19.1 Weekly safety Inspections

19.2 Memorial bench

19.3 Lenham Road footpath to Sports Field update

19.4 Scout Group Lease

**20. ROADS AND PAVEMENTS - Clerk**

**21. CORRESPONDENCE FILE - Clerk**

**22. ITEMS FOR NEXT MEETING'S AGENDA**

**23 ANY OTHER INFORMATION**

**24. PLANNING ENFORCEMENT - Clerk**

**25. PARISH COUNCIL MEETINGS**

The next full Meeting of the Parish Council will be held on **Monday 7<sup>th</sup> November 2011** at Kingswood and Broomfield Village Hall commencing 7:30pm.

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