

# BROOMFIELD AND KINGSWOOD PARISH COUNCIL

Visit the Parish website at: [www.broomfieldandkingswood.org.uk](http://www.broomfieldandkingswood.org.uk)

## NOTICE OF MEETING OF THE PARISH COUNCIL

**TO: ALL COUNCILLORS**

Dear Sir,

You are hereby summonsed to attend a Meeting of the Broomfield and Kingswood Parish Council to be held at Kingswood and Broomfield Village Hall, Gravelly Bottom Road, Kingswood on Monday 1<sup>st</sup> August 2011, commencing 7.30pm. *(Please note that any Planning Applications will be available for viewing from 7.15pm)*

Dated this 21st day of July 2011. Signed: Susan M Wotton Parish Clerk

**PUBLIC FORUM** - The Chairman will invite members of the public to speak prior to the start of the Meeting, relating to the Agenda or local issues, to a maximum of fifteen minutes and one minute per speaker. You are requested to state your name and address prior to speaking.

## AGENDA

### APOLOGIES FOR ABSENCE

#### 1. COUNCILLORS DECLARATIONS (Regarding Agenda Items)

- 1.1 Lobbying
- 1.2 Personal Interest
- 1.3 Prejudicial Interest (Councillor to leave meeting table whilst such item is under discussion)

#### 2. CASUAL VACANCY AND CO-OPTION - Clerk

#### 3. MINUTES OF THE PARISH COUNCIL MEETING HELD 4<sup>TH</sup> JULY 2011

#### 4. MINUTES OF THE SPORTS FIELD COMMITTEE MEETING HELD 26<sup>TH</sup> JULY 2011

#### 5. ACTIONS & OUTCOMES - A/Clerk

#### 6. KENT COUNTY COUNCIL – County Councillor, Jenny Whittle, Maidstone Rural East

#### 7. MAIDSTONE BOROUGH COUNCIL – Ward Councillor, Peter Parvin

#### 8. POLICING

- 8.1 Crime figures and Police report – PCSO Kirby
- 8.2 Update on outstanding issues - PCSO Kirby

#### 9. PARISH NEIGHBOURHOOD WATCH

- 9.1 General update - Clerk
- 9.2 Parish Website link – Cllr Coleman

#### 10. REPORTS

- 10.1 Rural Transport Group, 11<sup>th</sup> July – Cllr Hobson
- 10.2 KCC Highways Parish and Town Seminar, 12<sup>th</sup> July – Cllr Evans
- 10.3 Police Forum, 20<sup>th</sup> July – Cllr Coleman
- 10.4 Other

#### 11. PLANNING

- 11.1 Applications
  - **MA/11/0975 – Orchard Farm Nursery, Chartway Street, Kingswood** – retrospective application for erection of a stable block and a shed and proposed erection of a utility/day room

- building
  - **MA/11/1042 – Highlands Boarding Kennels, Chartway Street** – separation of garage from main house and conversion to annex with extensions to roof, erection of a conservatory and other alterations
  - **MA/11/1095 – 2 Nine Oaks Court, Kingswood** – full planning application for erection of a rear conservatory
- 11.2 Decisions (MBC)
- 11.3 Future Parish housing development - Cllr Hoy
- 12. FINANCES - RFO**
- 12.1 Responsible Finance Officer's report
- 12.2 Bank Account options
- 13. REVIEW OF CLERKS' HOURS - Cllr Evans**
- 14. DATA PROTECTION ACT REGISTRATION - A/Clerk**
- 15. EQUALITY ACT - A/Clerk**
- 16. PARISH FORUM - Cllr Beaney**
- 17. SUPER-FAST BROADBAND - Clerk**
- 18. 59 BUS SERVICE – Cllr Hobson**
- 19. AFFORDABLE HOUSING OPENING CEREMONY & TIME CAPSULE BURYING - Clerk**
- 20. RECREATION AND SPORTS FIELD - A/Clerk**
- 20.1 Weekly safety Inspections
- 20.2 Memorial bench - Clerk
- 20.3 Sport England's Inspired Facilities Initiative
- 20.4 Lenham Road footpath to Sports Field update
- 21. ROADS AND PAVEMENTS – Clerk**
- 22. VILLAGE HALL - Cllr Coleman**
- 23. THE QUEEN'S DIAMOND JUBILEE 2012 - Cllr Evans**
- 24. CORRESPONDENCE FILE - Clerk**
- 25. ITEMS FOR NEXT MEETING'S AGENDA**
- 26. ANY OTHER INFORMATION**
- 27. PLANNING ENFORCEMENT (CLOSED SESSION)**
- 28. PARISH COUNCIL MEETINGS**

The next full Meeting of the Parish Council will be held on **Monday 5<sup>th</sup> September 2011** at Kingswood and Broomfield Village Hall commencing 7:30pm.

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