

BROOMFIELD AND KINGSWOOD PARISH COUNCIL

Visit the Parish website at: www.broomfieldandkingswood.org.uk

NOTICE OF MEETING OF THE PARISH COUNCIL

To: ALL COUNCILLORS

Dear Sir or Madam,

You are hereby summonsed to attend a Meeting of the Broomfield and Kingswood Parish Council to be held at Kingswood Primary School, Cayser Drive, Kingswood on Monday 16th May 2011 following the Annual Parish Meeting that commences 7:00pm.

Dated this 9th day of May 2011. Signed: Susan M Wotton Parish Clerk

PUBLIC FORUM - The Chairman will invite members of the public to speak prior to the start of the Meeting, relating to the Agenda or local issues, to a maximum of fifteen minutes and one minute per speaker. You are requested to state your name and address prior to speaking.

AGENDA

APOLOGIES FOR ABSENCE

1. **PARISH COUNCIL ELECTIONS 5TH MAY – SIGNING OF DECLARATIONS OF ACCEPTANCE OF OFFICE**
2. **CASUAL VACANCY** - Clerk
3. **COUNCILLORS' DECLARATIONS** (Regarding Agenda Items)
 - 3.1 Lobbying
 - 3.2 Personal Interest
 - 3.3 Prejudicial Interest (Councillor to leave meeting table whilst such item is under discussion)
4. **INTRODUCTION TO BEST PRACTICE & PROCEDURES**
5. **MINUTES OF THE PARISH COUNCIL MEETING HELD 4TH APRIL 2011 & MATTERS ARISING**
6. **MINUTES OF THE FINANCE & GENERAL PURPOSE MEETING HELD 12TH APRIL 2011 & MATTERS ARISING**
7. **MINUTES OF THE SPORTS FIELD COMMITTEE MEETING HELD 19TH APRIL 2011 & MATTERS ARISING**
8. **MINUTES OF THE FINANCE & GENERAL PURPOSE COMMITTEE MEETING HELD 13TH MAY 2011 & MATTERS ARISING**
9. **POLICING**
 - 9.1 Crime figures and Police report – PCSO Kirby
 - 9.2 Update on outstanding issues - PCSO Kirby
 - 9.3 Police Forum – Cllr Coleman
 - 9.4 Neighbourhood Watch - Clerk
 - 9.5 No Cold Calling Zone launch 7th May - Clerk
10. **PLANNING**
 - 10.1 Applications:
 - **MA/11/0567 – Huntsend, Chartway Street** - Erection of a single storey rear extension
 - 10.2 Decisions (MBC)
 - 10.3 Ratifications – MA/11/0393 & MA/11/0451 – Ass Clerk
 - 10.4 Other
 - **MA/10/1967 – The Old Hall, Gravelly Bottom Road, Kingswood** – erection of a replacement

dwelling – Appeal to the Secretary of State for the Environment against Maidstone Borough Council's decision to refuse Full Planning Permission.

- 11. RESPONSIBLE FINANCE OFFICER'S REPORT**
- 12. FINANCES – RFO**
 - 12.1 Invoices for payment
 - 12.2 Payments for ratification
 - 12.3 Bank Reconciliation
 - 12.4 Approval of the Annual Return
 - 12.5 Other
- 13. PARISH AFFORDABLE HOUSING – Clerk**
- 14. JOINT PARISHES GROUP / LOCAL DEVELOPMENT FRAMEWORK - Cllr Hoy**
- 15. NEIGHBOURHOOD PLAN - Cllr Hoy**
- 16. RECREATION AND SPORTS FIELD – Assistant Clerk**
- 17. NETWORK OF RURAL BUSINESS FORUMS (NRBF) - Cllr Evans**
- 18. SUPER-FAST BROADBAND - Cllr Hoy**
- 19. RECRUITMENT / ENGAGEMENT WITH YOUNG PEOPLE IN THE PARISH - Cllrs Beaney / Davies**
- 20. REPORTS**
 - 20.1 KALC Maidstone Area Committee AGM - Cllr Evans
 - 20.2 North & East Rural Neighbourhood Forum 11th April - Clerk
 - 20.3 JPG Meetings 13th & 28th April - Cllrs Evans & Hoy
 - 20.4 Police Forum 27th April - Clerk
 - 20.5 Twinning Committee meeting 11th May - Cllr Coleman
- 21. PARISH WELCOME PACK - Clerk**
- 22. DUCK POND LANE - Clerk**
- 23. CORRESPONDENCE FILE - Clerk**
- 24. ITEMS FOR NEXT MEETING'S AGENDA**
- 25. ANY OTHER INFORMATION**
- 27. PLANNING ENFORCEMENT (CLOSED SESSION TO THE PUBLIC)**
- 28. PARISH COUNCIL MEETINGS**

The next full Meeting of the Parish Council will be held on **Monday 6th June 2011** at Kingswood and Broomfield Village Hall commencing 7:30pm.
